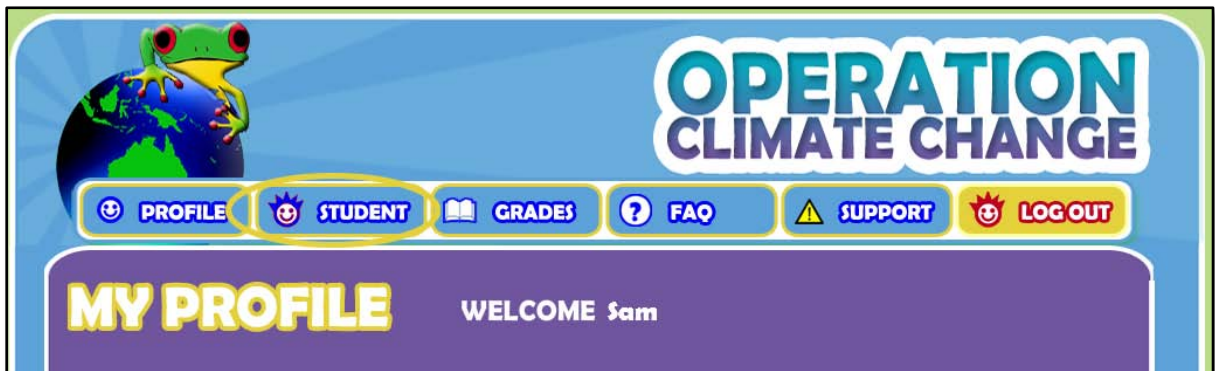


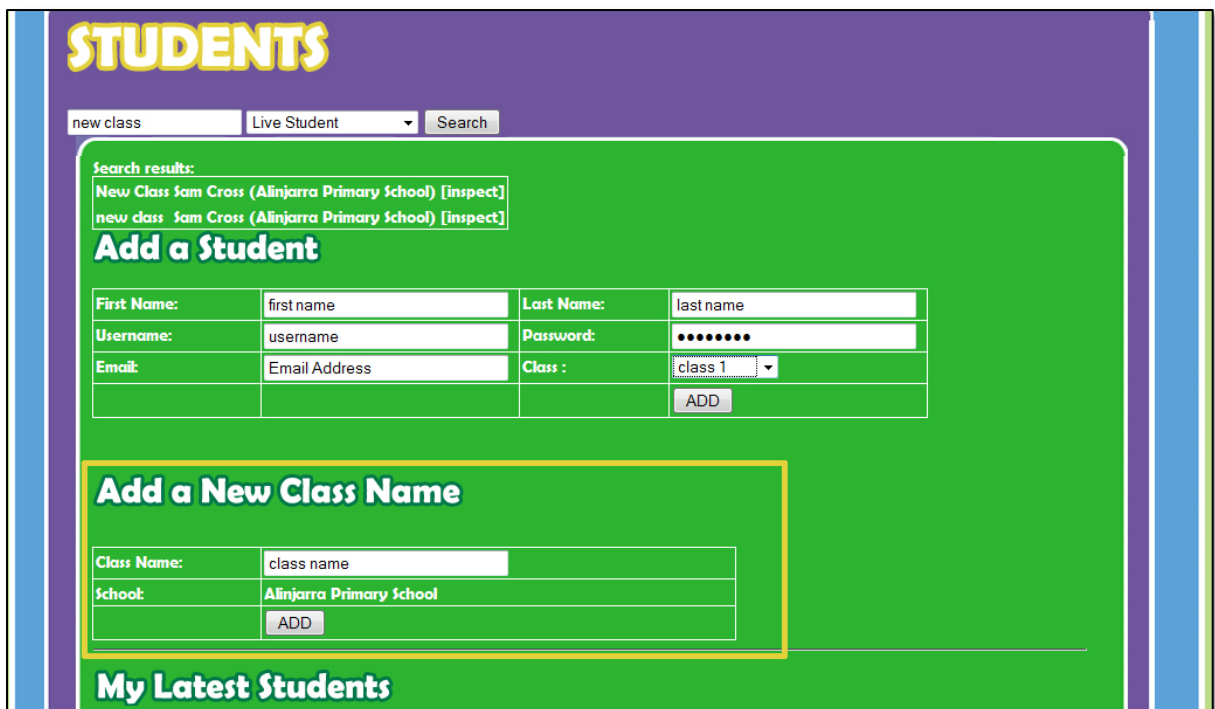
How Do I add a Class Name?

Sometimes a teacher will be in charge of more than one class of students. To keep track of their students it is helpful to create class names to allocate to each set of students. Below are instructions of how to implement class names within the OCC LMS.

1. Log in using your teacher login details.
2. Navigate to the Student page by clicking on the "student" button in the menu.



3. Create a new class name by filling out the "Add a New Class Name" form.



new class Live Student Search

search results:
New Class Sam Cross (Alinjarra Primary School) [inspect]
new class Sam Cross (Alinjarra Primary School) [inspect]

Add a Student

First Name:	<input type="text" value="first name"/>	Last Name:	<input type="text" value="last name"/>
Username:	<input type="text" value="username"/>	Password:	<input type="password" value="....."/>
Email:	<input type="text" value="Email Address"/>	Class :	<input type="text" value="class 1"/>
			<input type="button" value="ADD"/>

Add a New Class Name

Class Name:	<input type="text" value="class name"/>
School:	<input type="text" value="Alinjarra Primary School"/>
<input type="button" value="ADD"/>	

My Latest Students

4. Click "Add".

A new class name has now been created.

You can check that the class name has been added correctly by refreshing the page [press F5] and clicking the "Class" drop down menu in the "Add a Student" form. The new Class name should appear in the drop down menu.

The screenshot shows a web application interface with a purple header containing the word "STUDENTS" in large yellow letters. Below the header is a search bar with a text input field containing "new class", a dropdown menu set to "Live Student", and a "Search" button. The search results section shows two entries: "New Class Sam Cross (Alinjarra Primary School) [inspect]" and "new class Sam Cross (Alinjarra Primary School) [inspect]".

The main content area is green and features a yellow-bordered box titled "Add a Student". This form contains several fields: "First Name:" with input "first name", "Last Name:" with input "last name", "Username:" with input "username", "Password:" with a masked input ".....", "Email:" with input "Email Address", and "Class:" with a dropdown menu currently showing "class 1". A yellow circle highlights the "Class:" dropdown menu. An "ADD" button is located at the bottom right of this form.

Below the "Add a Student" form is another section titled "Add a New Class Name". It contains a "Class Name:" field with input "class name", a "School:" field with input "Alinjarra Primary School", and an "ADD" button.

At the bottom of the page is a section titled "My Latest Students".